

STUDENT INFORMATION

NSU ID:

Student Name:

Program Level:

Exchange Semester:

Bachelor's students are you in the HBIA program? Yes No

Email:

@mysu.nova.edu Phone:

Student's Signature: _____

Date:

STEP 1: ACADEMIC ADVISING

Eligibility to participate in the exchange program with IESEG School of Management is contingent upon the following academic requirements. A review of the student file will need to be performed by the student's academic advisor.

1. Does the student have a cumulative GPA of 3.0: Yes No
2. Is the student in good academic standing: Yes No
3. How many institutional credits has the student completed:
(Graduate students must have completed 12 institutional credits & Undergraduate students must have completed 30 institutional credits)
4. How many degree applicable credits does the student have remaining:
(Graduate students must have at least 9 credits and Undergraduate students must have at least 15 credits)

Advisor's Signature: _____

Date:

Upon the completion of the academic advisor review please email this form to Dr. Sarah Vielot-Pierre vsarah@nova.edu who will then follow up with the Assistant Dean of Student Development.

STEP 2: STUDENT AFFAIRS REVIEW

Has the student been reported for concerns of student conduct: Yes No

If yes, please advise regarding the nature of the report:

Reviewer Signature: _____

Date:

STEP 3: PROGRAM OFFICE REVIEW

Does the student meet the criteria for nomination to IESEG School of Management Yes No

STEP 4: IESEG Application

If Yes was selected for step 3, candidate will be notified to submit an application to IESEG School of Management for the desired campus to participate in the exchange. IESEG applications can be submitted in March for the Fall semester and October for the Winter semester.